



Competitive Examinations Centre
Savitribai Phule Pune University
Pune – 411007

**Admission Notification for
Three Years Integrated Course for Administrative Careers (ICAC)**

BLENDED MODE (Online + Offline)

ICAC BATCH 03 (2022-2025)

Applications are invited for admissions to **Three Years Integrated Course for Administrative Careers (ICAC)**

Administrative careers have started emerging as one of the most coveted career choices. Youth in Maharashtra have begun to see this as a challenging but secure, desirable and viable career option to professional courses like medical or engineering. In view of the growing demand for competent coaching to aspirants for the UPSC Civil Services Examinations, the CEC started a course Three Year “Integrated Course for Administrative Careers” in December, 2019, focused on UPSC Civil Services preparation, students’ capacity building through training in different skills and strengthening their core subject areas from the basics upwards.

The ICAC Course will have two levels, viz. two years undergraduate and one year of the post graduate studies, comprising training (academic syllabi and skill based, such as language, writing skills, communication etc) modules. The course has been designed in order to **cater to the needs of aspiring youth from Maharashtra, currently pursuing graduation from any recognised University from the state of Maharashtra**, who seek to make career in the Civil Services. The **blended/hybrid course will not be constrained by time or space, allowing students from places other than Pune to partake of the course, without getting dislocated.**

Duration of the Course: Three Years

(Note: Classes will continue during the University vacation as well)

Entry Point: First Year (FY) (SY & TY students may also be considered)

Eligibility: Students who are currently pursuing graduation from any college/institute affiliated to any recognised University of Maharashtra. They will continue their normal academic careers, while doing ICAC course.

Intake capacity: 60 (single batch)

Fee: Rs. 25, 000.00 (Twenty Five Thousand Only) Per Year

Library Deposit: Rs. 2000.00 (Two Thousand Only) (Refundable)

Reservation: As per the Govt. of Maharashtra and the SPPU rules for admission. There will be no fee exemption and concession on the basis of reservation.

Admission procedure: Admission would be on the basis of marks obtained at the 12th Board examination.

Facilities: All facilities as per the requirement of the 'Blended/Hybrid Coaching'. **No hostel accommodation will be provided.**

Online Class Timing: Evening (5.00 pm to 8.00 pm) All SPPU working days

Timeline of the admission process:

- ✓ Pre-application last date to apply: 11th December, 2021
- ✓ Declaration of the final list: 15th December, 2021
- ✓ Final Admission & Fee Deposit – 16th to 20th December, 2021
- ✓ Commencement of the batch: 27th December, 2021

Link for the Pre-Application Process: <https://forms.gle/MwaGPhjSU5JjnG8WA>


for Director,
CEC, SPPU


Registrar,
SPPU, Pune

For any query contact Ms. Shraddha from the **Admission Desk ICAC, CEC** or call **020 – 25621840** or drop an e-mail at cec@unipune.ac.in from 10:30 am to 6:00 Pm (All working days)

For more information regarding the course refer to the brochure attached with this advertisement.



SAVITRIBAI PHULE PUNE UNIVERSITY
(FORMERLY UNIVERSITY OF PUNE)

COMPETITIVE EXAMINATIONS CENTRE

Savitribai Phule Pune University
Ganeshkhind Road, Pune - 411007

THREE YEARS INTEGRATED COURSE FOR ADMINISTRATIVE CAREERS (ICAC)

Blended/Hybrid Mode (online+offline)

Link for the Pre-Application Process :

<https://forms.gle/MwaGPhjSU5JjnG8WA>



Administrative careers have started emerging as one of the most coveted career choices. Youth in Maharashtra have begun to see this as a challenging but secure, desirable and viable career option to professional courses like medical or engineering.

In view of the growing demand for competent coaching to aspirants for the UPSC Civil Services Examinations, the CEC started a course **Three Year "Integrated Course for Administrative Careers"** in December, 2019, focused on UPSC Civil Services preparation, students' capacity building through training in different skills and strengthening their core subject areas from the basics upwards.

The course commenced with the Basic NCERT Module (Semester I). Students were provided with requisite exposure to the means and methods of UPSC CSE preparation along with the necessary infrastructure and the academic support. The overall response of students has been very encouraging. After the onset of Covid-19 pandemic and the directives from the University, the Centre discontinued the regular face to face sessions and started conducting the remaining ICAC Course through Online Mode.

The Centre intends to offer this course in a blended-cum hybrid mode, with an option to switch from blended to online, depending upon the prevailing situation. Students residing outside Pune will be given choice to choose from fully online to blended/hybrid mode.

The **ICAC Course** will have three different approach, comprising (academic syllabi and skill based, such as language, writing skills, communication, practice sessions etc) modules. The course has been designed in order to **cater to the needs of aspiring youth from Maharashtra, currently pursuing graduation from the colleges/institutes affiliated to any recognised University of Maharashtra**, who seek to make career in the Civil Services. The course will not be constrained by time or space, allowing students from places other than Pune to partake of the course, without getting dislocated.

FOCUS OF THE COURSE

- Preparation for UPSC Civil Services Examinations at all the three levels (Preliminary, Mains examination and Interview)
- Capacity building : through writing practice/organization, personality development and articulative practices such as debate, group discussion, seminars/webinars etc.

KEY FEATURES OF THE BLENDED COURSE

- Option to choose Fully Online/Hybrid coaching
- SPPU Moodle LMS
- Guidance for selected Optional subjects
- Writing Practice & Assessment (online/offline)
- Quiz, Test & Assessment (online/offline)
- University Resource Pool (Faculty & Experts)

A period of three years is necessary in order to prepare the aspirants at three different levels leading to holistic preparation, including development of personality and reasoning.

INTAKE CAPACITY: 60 (SINGLE BATCH)

DURATION OF THE COURSE

Three Years

ENTRY POINT

First Year (FY) (SY & TY students may also be considered)

Facilities : All facilities as per the requirement of the 'Blended Coaching'. **No hostel accommodation will be provided.**

This year (2020-21) 36 students from the centre have been selected for UPSC/MPSC Civil Services.



ADMISSION PROCEDURE

Admission for 2022-23 Batch would be on the basis of marks obtained at the 12th Board examination.

ELIGIBILITY

Students who are currently pursuing graduation from any college/institute affiliated to any recognised University of Maharashtra. They will continue their normal academic careers, while doing ICAC course.

RESERVATION

As per the Govt. of Maharashtra and the SPPU rules for admission.

There will be no fee exemption and concession on the basis of reservation.

Fee: Rs. 25,000 (Annual)

Library Deposit: Rs. 2000 (Refundable)

STRUCTURE OF THE COURSE

The three years course will consist of six internally divided course durations (of six month each), akin to semester system. The proposed course structure is as follows:

IST YEAR – BASIC

(Semester I)

a) NCERT Modules + Officers like Qualities (OLQ)

(Semester II)

a) NCERT Revision

b) CSAT + Essay Writing Module (Basic)



IIND YEAR – INTERMEDIATE

(Semester III)

- GSI, II, III & IV
- Optional Paper 1 - Part A & B (as per USPC Syllabus)
- Essay Writing Module: Advance + Officers like Qualities (OLQ)

(Semester IV)

- GSI, II, III & IV (cont.)
- Optional Paper 2 Part A & B (as per UPSC Syllabus).
- Essay Writing Module: Advance + Officers like Qualities (OLQ)

IIIRD YEAR – PREPARATION FOR UPSC (ADVANCE)

(Semester V):

- Comprehensive Test Series & Discussion (Preliminary + Mains Exam)
- Answer Writing Practice for Optional

(Semester VI):

- Comprehensive Test Series & Discussion (Preliminary + Mains Exam)
- Answer Writing Practice for Optional
- Guidance for interview

The course will initially offer the following subjects as optional subjects for UPSC Examination

- Political Science
- Geography
- History
- Anthropology

Note : No Degree/Diploma/Certificate will be provided after the completion of the course. The course is purely a coaching/training/capacity building programme.



Dr. Nitin Karmalkar
Vice Chancellor,
SPPU



Dr. N. S. Umarani
Pro-Vice-Chancellor,
SPPU



Dr. Prafulla Pawar
Registrar,
SPPU



Prof. Jayant Umranikar (IPS)
Director & Alumni,
CEC, SPPU



Dr. C. R. Das
Faculty



Dr. S.F.D. Firdausi
Faculty

Application Process

Pre-application last date to apply : 11th December, 2021

Commencement of the batch : 27th December, 2021

Pre-Application Link :

<https://forms.gle/MwaGPhjSU5JjnG8WA>

Course is open for all students currently pursuing graduation at the colleges/institutes affiliated to any recognised University of Maharashtra.

For any query contact : 020-25621840

e-mail : cec@unipune.ac.in

